

IQMS ANNUAL REPORT

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| **SCHOOL:** | | | | | | | | | | | | | | | | | | | | | **DISTRICT:** | | | | | | | | | | | | | | | | | | | | | |
| **COMPILATION DATE:** | | | | | | | | | | | | | | | | | | | | | **NAME OF PRINCIPAL:** | | | | | | | | | | | | | | | | | | | | | |
| **EMIS NO:** | | | | | | | | | | | | | | | | | | | | | **NAME OF SMGD:** | | | | | | | | | | | | | | | | | | | | | |
| **PHONE/CELL:** | | | | | | | | | | | | | | | | | | | | | **NAME OF SDT COORDINATOR:** | | | | | | | | | | | | | | | | | | | | | |
| **FAX:** | | | | | | | | | | | | | | | | | | | | | **EMAIL:** | | | | | | | | | | | | | | | | | | | | | |
| **STAFF COMPOSITION** | | | | | | | | | | | | | | | | | | | | | **NO OF STAFF** | |  | | | **PERM** | | |  | | | | **TEMP** | | | | |  | | **SGB** | |  |
| **RACE (INDICATE NUMBER)** | | | | | | | | | | | | | | | | | | | | | **GENDER** | | | | | | | | | | | | | | | | | | | | | |
| **AFRICAN** | | | **INDIAN** | | | | | | | **COLOURED** | | | | | | | **WHITE** | | | | **MALE** | | | | | | | | | | | **FEMALE** | | | | | | | | | | |
|  | | |  | | | | | | |  | | | | | | |  | | | |  | | | | | | | | | | |  | | | | | | | | | | |
| **TYPE OF INSTITUTION** | | | | | | | | | | | | | | | | | | | | | **AGE GROUP** | | | | | | | | | | | | | | | | | | | | | |
| Prim | PSPP | | | SEC | | | Inter | | | | Combined | | | | | Special | | | | | 20-30 | | | | 30-40 | | | | | | 40-50 | | | | | 50-60 | | | 60-65 | | | |
|  |  | | |  | | |  | | | |  | | | | |  | | | | |  | | | |  | | | | | |  | | | | |  | | |  | | | |
| NUMBER OF EDUCATORS PER QUALIFICATION IN TERMS OF REQV | | | | | | | | | | | | | | | | | | | | | NUMBER OF POSTS WHICH EXIST IN YOUR SCHOOL | | | | | | | | | | | | | | | | | | | | | |
| REQV 10 | REQV 11 | | | | REQV  12 | | | | REQV 13 | | | | REQV  14 | | REQV  15 | | | | REQV  16 | | **Assistant**  **Teacher** | | | **Teacher** | | | | **Senior** | | **Master** | | | | **HOD** | | | **Deputy** | | **Principal** | | | |
|  |  | | | |  | | | |  | | | |  | |  | | | |  | |  | | |  | | | |  | |  | | | |  | | |  | |  | | | |
| **STAFF DEVELOPMENT TEAM** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Composition of SDT** | | | | | | | | | | | | **Size of SDT** | | **Term of office** | | | | **Date of elections of the current SDT** | | **Frequency of meetings**  **(Please indicate dates as per the minutes)** | | | | | | | | | | | | | | | | | | | | | | |
| PL1 | | **PL2** | | | | **PL3** | | **PL4** | | | |
|  | |  | | | |  | |  | | | |  | |  | | | |  | | Dates | |  | | | | |  | | | | | | | |  | | | | | |  | |
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Please indicate the frequency of DSG’s performing their activities throughout the year? (E.g. 2 x per month)

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Have you ever received support from an IQMS official i.e. from the district, Provincial office and National Moderators? (Please mention dates and names and what kind of support was rendered)

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Does the school have a school improvement plan? YES / NO. If NO provide an explanation

**…………………………………………………………………………………………………………………**

**…………………………………………………………………………………………………………………**

**What was the date of compiling your SIP?..............................................................................**

**BRIEFLY STATE THE PROGRESS REGARDING DEVELOPMENTAL AREAS, WHICH WERE SUPPOSED TO HAVE BEEN ADDRESSED.**

1. **INDIVIDUAL EDUCATOR AS PER HIS /HER PGP?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| NAMES  OF EDUCATORS | DEVELOPMENTAL NEED  e.g. *Discipline* | WHO ADDRESSED THOSE NEEDS  *e.g. peer* | PROGRESS  e.g.  *Learner Discipline Has Improved* | CHALLENGES  e.g.  *Educators do not respect time* |
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(DUPLICATE THIS PAGE IF YOU NEED MORE LINES)

1. **NEEDS THAT WERE ADDRESSED BY THE SCHOOL**

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| --- | --- | --- | --- |
| DEVELOPMENTAL NEED  e.g. Financial management | WHO ADDRESSED THE NEEDS?  e.g. SMGD | PROGRESS | CHALLENGES |
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1. **NEEDS THAT WERE ADDRESSED BY THE DISTRICT**

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| --- | --- | --- | --- |
| DEVELOPMENTAL NEEDS.  e.g. Project management | WHO ADDRESSED THE NEED?  e.g. OHRD, LF | PROGRESS | CHALLENGES |
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**Indicate any IQMS implementation challenges, which your institution has experienced throughout the year and what was your solution?**

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| --- | --- |
| IMPLEMENTATION CHALLENGES | SUGGESTED SOLUTIONS |
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Did the principal and SMT internally moderate the scores and processes of IQMS at your institution after the summative evaluation was conducted at the end of the year? YES/ NO. If NO what were the reasons?

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If YES what were some of the areas which moderators did not agree with?

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**PLEASE PROVIDE THE RANGE OF SCORES OF YOUR EDUCATORS FOR THE CURRENT AND PREVIOUS YEAR BY FILLING IN THE TABLE BELOW**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Level of performance | PL1 | | PL2 | | PL3 | | PL 4 | | PL5 | | Total | |
| Year | Previous | Current | Previous | Current | Previous | Current | Previous | Current | Previous | Current | Previous | Current |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Unsatisfactory |  |  |  |  |  |  |  |  |  |  |  |  |
| Satisfactory |  |  |  |  |  |  |  |  |  |  |  |  |
| Good |  |  |  |  |  |  |  |  |  |  |  |  |
| Outstanding |  |  |  |  |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |  |  |  |  |

**What is your institution’s half yearly average performance per grade? (JUNE EXAM RESULTS)**

COMBINED SCHOOL

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **GRADE** | Grade R | Grade 1 | Grade 2 | Grade 3 | Grade 4 | Grade 5 | Grade 6 | Grade 7 | Grade 8 | Grade 9 | Grade 10 | Grade 11 | Grade 12 | School average pass % |
| **Pass %** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

SPECIAL SCHOOL

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| **GRADE** | Grade R | Grade 1 | Grade 2 | Grade 3 | Grade 4 | Grade 5 | Grade 6 | Grade 7 | Grade 8 | Grade 9 | Grade 10 | Grade 11 | Grade 12 | School average pass % |
| **Pass %** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

PRIMARY SCHOOL\PSPP

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **GRADE** | Grade R | Grade 1 | Grade 2 | Grade 3 | Grade 4 | Grade 5 | Grade 6 | Grade 7 |  |  |  |  | School average pass % |
| **Pass %** |  |  |  |  |  |  |  |  |  |  |  |  |  |

INTERMEDIATE SCHOOL

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **GRADE** | Grade R | Grade 1 | Grade 2 | Grade 3 | Grade 4 | Grade 5 | Grade 6 | Grade 7 |  |  |  |  | School average pass % |
| **Pass %** |  |  |  |  |  |  |  |  |  |  |  |  |  |

SECONDARY SCHOOL

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **GRADE** |  |  |  |  |  |  |  | Grade 8 | Grade 9 | Grade10 | Grade 11 | Grade 12 | School average pass % |
| **Pass %** |  |  |  |  |  |  |  |  |  |  |  |  |  |

FET SCHOOL

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **GRADE** |  | | | | | | | | | Grade 9 | Grade 11 | Grade 12 | School average pass % |
| **Pass %** |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Please attach the full snap shot and the analysis of scores to your report and submit to the district office.**

**Please provide the following information:**

Does the principal teach?……………………………………… How many periods does he/she teach per week?…………………….

Indicate the subjects per grade that he/she teaches. ….………………………………………………………………………………………

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Was the principal evaluated by the SMGD? ………………………. Date of evaluation: ………………………………

Have your institution been visited by the External Moderators?.........................

Please indicates dates of external moderators monitoring visits and or follow up visit? ................ ………………… ……………….

Did the external moderator leave a report of his findings? ................ If yes, what was the level of implementation …………………………………….

Briefly indicate what corrective measures did you implement after the visit?

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COMPILED BY:

SDT COORDINATOR ………………………………. Date …………………………….

PRINCIPAL ……………………………… Date …………………………….